

Public Relations Officer,
Transport Department,
5/9 Under Hill Road ,
Delhi 110054.
Phone No. 2394223
Email : protpt@hub.nic.in
jdadmntpt@hub.nic.in

Help Line : 42-400-400

Complaints can be lodged against any transport vehicles round the clock on the HELPLINE number of Government of Delhi. i.e. 155345

Complaint regarding over-charging/refusal/misbehaviour by auto-rickshaw/taxi/local buses or for offence under Motor Vehicle Act committed by any vehicle to Complaint cell ,Tel.No.23989091

Grievances regarding Road Tax

Deputy Commissioner (HQ) Taxation Authority Tel : 3921924

M.L.O. (HQ) Taxation Authority (Registration Branch) HQ Transport Deptt.
Tel :3921924

Addl. Commissioner (Transport) ,Room No. -15 , Tel : 2945651

Senior Accounts Officer, Telephone No. 292 9127

Asstt. Accounts Officer.

For Pvt. /Non Commercial Vehicles Concerned Motor License Officer of zonal officer.

Where should I approach for fitness of vehicles

Ans. For Private vehicles To local zonal office, the vehicle is inspected by Motor Vehicle Inspector for registration and fitness. The dealers who are delegated the registration powers are also authorized to inspect the vehicles. These vehicles are issued the fitness certificate in registration certificate which is valid for 15 years.

Commercial vehicles

you have to approach CHIEF MOTOR VEHICLE INSPECTOR

INSPECTION UNIT

TRANSPORT DEPARTMENT

BURARI :: DELHI-110081

Where should I report for grievance redressed about the fitness of vehicles ?

Deputy Commissioner, Inspection Unit Burari Delhi - 110 081 ,Tel: 2761271

Zonal Offices's Phone Nos.

1.	Rajpur Road (HQ)	23921924
2.	Tilak Marg New Delhi	23389275
3.	Sheikh Sarai	29259800
4.	Janakpuri	25551618
5.	Loni Road	22813475
6.	Sarai Kale Khan	24351100
7.	Mayur Vihar	22753800
8.	Ashok Vihar	27247642
9.	Palam	25624064
10.	Mall Road	23818888
11.	A/R Unit	27617215
12.	VIU Burari	27618063
13.	Surajmal Vihar	22383900
14.	Rohini	27563535
15.	Raja Garden	25163615

Q.1 How can I know where my vehicle is registered?

Ans.The Transport Department zonal office code is mentioned in the registration certificate/No. from where we can locate the registering authority address. This kind of registration system was effective after 1989. The breakup for example will denote the address of registering zonal office:

DL - 04 C - 1969

DL	For Delhi State Registration
04	For zonal office Janak Puri
C	For vehicle class Car
1969	For registration No. 1969

However in old registration certificates the registering authority addresses either may not be readable or the records of those vehicles might have been shifted to another zonal offices. The old series of registration records are available as per the following zonal offices.

Timar Pur ,Civil Line Delhi 54- 01
Tilak Marg, New Delhi Distt. Zonal - 02
Sheikh Sarai Authority, New Delhi, Distt Zonal - 03
Janak Puri, New Delhi. District Zonal - 04
Loni Road, Delhi. District Zonal - 05
Sarai Kale Khan, New Delhi. District Zonal - 06
Mayur Vihar Zonal Office, Delhi. District Zonal - 07
Wazir Pur Zonal Office, Delhi. District Zonal - 08
Palam Authority, New Delhi. District Zonal - 09
Rohini Authority, New Delhi. District Zonal - 10
Raja Garden Authority, New Delhi. District Zonal - 11
Vasant Vihar Authority, New Delhi. District Zonal - 12
Surajmal Vihar Authority, East. District Zonal - 13
M.L.O. HQ, 5/9 Under Hill Road, Delhi - Distt. Zonal .

Q.2 Is it necessary that the registered owner has to be available at the time of every transaction of vehicle?

Ans. No, only in case where signature differs or in other doubtful cases the registered owner has to appear before the concerned in Transport office. The other person can also represent for transactions in registration.

Q.3 What should I do if my documents are seized by Traffic cop?

Ans. You can have your documents released after paying the penalties of that offence from the court.

Q.4 Can I keep photocopies of registration certificates with vehicles?

Ans. You should keep original registration certificate with your vehicle and keep photocopies at your home. The court can prosecute for not having original documents with you.

Q.5 Can I interchange my registration No. of my vehicle to other vehicle?

Ans. No, you can not. Any vehicle registered for its particular registration mark will remain its identifications and interchange of it is not allowed.

Q.6 Whom should I get the insurance Policy?

Ans. Any authorized agent of insurance. You can select the agent of your choice who can also provide you service at the time of risk and can help you in process of claim formalities.

Q.7 How can I know about the amount of premium?

Ans. You can ask your agent to show the latest premium circulars etc.

Q.8 What precautions I should have to keep so I may not be

harassed at the time of claims?

Ans.

- a. Keep your insurance valid policy in original properly in safe place in original and you can
- b. keep your copy of cover note in your vehicle.
- c. You should have the insurance agent address, telephone No. available. Your family
- d. member also should know your agent personally so he can help in case you are not
- e. in a position to file the claims.

Q.9 Which insurance company I should go ahead for insurance of my vehicle?

Ans. You can opt any Insurance company of your choice and the rules and regulation of all the companies are same.

Q10. If my insurance of vehicle is valid open it means in all condition I am entitled from claim?

Ans. No, If discrepancy is found then you can be denied from the claim like your driving license, fitness, registration is not valid etc. then you are not entitled for the full claim. In other condition if it found the mistake of driver like overloading, or driving in prohibited conditions, entitled for rejecting from claims.

**District Zonal No.01 M.L.O. HQ, 5/9 Under Hill Road,
Delhi-54**

Commercial

- a. **Miscellaneous**
DLY(Part), DIZ (Part), DL-1Y, DL-1Z, DL-1V, DL-1E, DL-1M, DL-1A, DL-1U, DL-1F,
- b. DL-1N, DL-1MC, DL-1LB, DL-1LC.

c. **Trucks**

DLG, DLL, DHG, DHL, DNG, DBL, DBG, DIG, DL-1G, DL-1GA, DL-1GB.

d. **Buses**

DLP(Part), DHP(Part), DEP, DL-1P, DL-1PA.

Private Vehicles

a. **Cars**

DL-1C, DL-1CA, DL-1CB, DL-1CC, DL-1CD, DL-1CE, DL-1CF, DL-1CG.

b. **2 Wheelers**

DL-1S, DL-1SA, DL-1SB, DL-1SC, DL-1SD, DL-1SF, DL-1G, DL-1SH, DL-1SJ, DL-1SK, DL-1SL.

**A/R & Taxi Inspection Unit
Burari**

o **Autorickshaw**

DLR, DER, DIR, DHR, DAR, DL-1R, DL-1RB.

o **Taxi**

DLT & DL-IT.

Tilak Marg, New Delhi District Zonal No. 02

a. **Cars**

DNA, DNH, DL-2C, DL-2CA, DL-2CB, DL-2CD, DL-2CE, DL-2CF, DL-2CG, DL-2CH, DL-2CL, DL-2CK, DL-2CJ.

b. **2Wheelers**

DIE, DIF, DIH, DIJ, DIK, DIM, DIN, DIO, DIP, DIQ, DIS, DIT, DIU, DIV, DIW, DIW, DIX, DIZ, DNF, DNI, DNK, DND, DNE, DL-2S, DL-2SA, DL-2SB, DL-2SC, DL-2SE, DL-2SF, DL-2SG, DL-2SH, DL-2SJ, DL-2SK & DL-2SL.

Seikh Sarai Authority, New Delhi, District No. 03

a. **Cars**

DBA, DBC, DBF, DAH, DAV, DAC, DNC, DNJ, DL-3C, DL-3CA, DL-3CB, DL-3CC, DL-3CD, DL-3CE, DL-3CF, DL-3CG, DL-3CH, DL-3CJ, DL-3CK,

DL-3CL.

b. **2Wheelers**

DBF, DBH, DBI, DBJ, DBM, DBO, DBQ, DBS, DBV, DBW, DBX, DBY, DBZ, DEE, DEF, DEH, DEI, DEJ, DEK, DEM, DEN, DEO, DEQ, DES, DET (Upto 8,000), DEU, DEV, DEW, DEX, DEY, DEZ, DHE(Part), DHF, DHH, DHN, DHI, DHJ, DHK, DHM, DHN. DL-3S, DL-3SA, DL-3SB, DL-3SC, DL-3SE, DL-3SF, DL-3SG, DL-3SH, DL-3SJ, DL-3SK, DL-3SL.

Janak Puri, New Delhi. District Zonal No. 04

a. **Cars**

DBB, DAJ, DDD, DNB, DL-4C, DL-4CA, DL-4CB, DL-4CC, DL-4CD, DL-4CE.

b. **2Wheelers**

DBE, DBK, DBU, DBU(Part), DDH, DAI, DAN, DAM, DDR, DNW, DNE, DDX, DNM, DL-4S, DL-4SA, DL-4SB, DL-4SC, DL-4SD, DL-4SE, DL-4SF, DL-4SG, DL-4SI, DL-4SJ, DL-4SK, DL-4SL, DL-4S, DL-4SM, DL-4SN, DL-4SP, DL-4SQ, DL-4SR, DL-4ST. DLH, DLM, DLN, DLO, DLP(Part), DLQ, DLS, DLU, DLW, DLX, DLY(Part), DIZ(Part).

Loni Road, Delhi. District Zonal No. 05

a. **Cars**

DLV, DLE, DLI, DLJ, DL-5S, DL-5SA, DL-5SB, DL-5SC,

b. **2Wheelers**

DL-5S, DL-5SA, DL-5SB, DL-5SC, DL-5SD, DL-5SE, DL-5SF, DL-5SG, DL-5SH, DL-5SJ, DL-5SK.

Sarai Kale Khan, New Delhi. District Zonal No. 06

a. **Cars**

DDA, DDB, DDC, DDQ, DDV, DAD, DL-6C, DL-6CA, DL-6CB, DL-6CC, DDU, DAB.

b. **2Wheelers**

DDE, DDF, DDI, DDJ, DDK, DDN, DDO, DDP, DDW, DDX, DDY, DDZ, DAF, DAK, DAM, DAE, DAQ, DAD, DL-6S, DL-6SA, DL-6SB, DL-6SC, DL-6SD, DAB.

Mayur Vihar Zonal Office, Delhi. District Zonal No. 07

- a. **Cars**
DL-7C, DL-7CA
- b. **2Wheelers**
DL-7S, DL-7SA, DL-7SB, DL-7SC, DL-7SD.

WazirPur Zonal Office, Delhi. District Zonal No. 08

- a. **Cars**
DIZ, DIB, DIZ, DID, DLA, DLB, DLC, DLD, DLK, DHA, DHB, DHC, DHD, DHE(Part), DDT(Part), DBT(Part), DET(Part), DBX(Part), DAT(Part), DEA, DEB, DEC, DED, DL-8C, DL-8CA, DL-8CB, DL-8CC, DL-8CD.
- b. **2Wheelers**
DL-8S, DL-8SA, DL-8SD, DL-8SE, DL-8SF, DL-8SG, DL-8SH.

Palam Authority, New Delhi. District Zonal No. 09

- a. **Cars**
DL-9C, DL-9CA.
- b. **2Wheelers**
DL-9S, DL-9SB, DL-9SC

Rohini Authority, New Delhi. District Zonal No. 10

- a. **Cars**
DL-8C to DL-8CD
- b. **2Wheelers**
DL-8S to DL-8SZ

Raja Garden, New Delhi. District Zonal No. 11

- a. **Cars**
DL-4CC to DL-4CM,DL-4CNA,
- b. **2Wheelers**
DL-4SL DL-4SN DL-4SP DL-4SR DL-4SNA

Vasant Vihar, New Delhi. District Zonal No. 12

- a. **Cars**
- b. **2Wheelers**

Surajmal Vihar, New Delhi. District Zonal No. 13

- a. **Cars**
DL-7C-,DL-12C
- b. **2Wheelers**
7S- to DL-7SQ- DL-13S

Q. Who are eligible for permanent licence ?

Ans.

- a. You should have a valid learner licence.
- b. You should apply after 30 days and within 180 days from the date of issuance of learner licence.
- c. You should be conversant about the vehicle systems, driving, traffic rules & regulations.

Q. Where to approach for permanent licence?

Ans Approach your local zonaloffice of the Licensing Authority zonal offices

Q. Which documents are required?

Ans. Please carry the following :

- i. An application for a driving license shall be made in form no. 4 and shall be accompanied by :-
 - i. An effective learner's license to drive the vehicle of the type to which application relates

ii. Appropriate fee as specified for the test of competence to drive and issue of license.

iii. Nationality Proof.

iv. Proof of citizenship. (Attested photocopies)

v. One recent passport size photograph

vi. A driving certificate in Form No. 5 & 14 issued by the school or establishment from

where the applicant received instruction.

vii. The vehicles for test which category you are applying the licence.

Your original licence in case of endorsements of categories.

Remember to bring your original documents along with the above attested photocopies

Note :- All photo copies to be attested by Gazetted Officer or Notary Public.

Q. What is the criteria/procedure of issuing for permanent licence?

Ans: After scrutiny of your documents you will be put through the driving test. For driving test you have to bring your vehicle with you and deposit of prescribed fee..